

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity - %companyName%  
 2. Quarter ending - %quarterEnded%

**i. Composition Of Board Of Director**

| T<br>i<br>t<br>l<br>e<br><br>(<br>M<br>r<br>.<br>/<br>M<br>s<br>) | N<br>a<br>m<br>e<br>o<br>f<br>t<br>h<br>e<br>D<br>i<br>r<br>e<br>c<br>t<br>o<br>r | D<br>I<br>N                | P<br>A<br>N                     | C<br>a<br>t<br>e<br>g<br>o<br>r<br>y<br><br>(C<br>h<br>a<br>i<br>r<br>p<br>e<br>r<br>s<br>o<br>n<br>/<br>E<br>x<br>e<br>c<br>u<br>t<br>i<br>v<br>e<br>/<br>N<br>o<br>n<br>-<br>E<br>x<br>e<br>c<br>u<br>t<br>i<br>v<br>e<br>/<br>I<br>n<br>d<br>e<br>p<br>e<br>n<br>d<br>e<br>n<br>t<br>/<br>N<br>o<br>m<br>i<br>n<br>e<br>e | S<br>u<br>b<br>C<br>a<br>t<br>e<br>g<br>o<br>r<br>y | I<br>n<br>i<br>t<br>i<br>a<br>l<br>D<br>a<br>t<br>e<br>o<br>f<br>A<br>p<br>p<br>o<br>i<br>n<br>t<br>m<br>e<br>n<br>t | D<br>a<br>t<br>e<br>o<br>f<br>A<br>p<br>p<br>o<br>i<br>n<br>t<br>m<br>e<br>n<br>t | D<br>a<br>t<br>e<br>o<br>f<br>c<br>e<br>s<br>s<br>a<br>t<br>i<br>o<br>n | T<br>e<br>n<br>u<br>r<br>e | D<br>a<br>t<br>e<br>o<br>f<br>B<br>i<br>r<br>t<br>h | W<br>h<br>e<br>t<br>h<br>e<br>r<br>s<br>p<br>e<br>c<br>i<br>a<br>l<br>r<br>e<br>s<br>o<br>l<br>u<br>t<br>i<br>o<br>n<br>p<br>a<br>s<br>s<br>e<br>d<br>? | D<br>a<br>t<br>e<br>o<br>f<br>p<br>a<br>s<br>s<br>i<br>n<br>g<br>s<br>p<br>e<br>c<br>i<br>a<br>l<br>r<br>e<br>s<br>o<br>l<br>u<br>t<br>i<br>o<br>n | N<br>o.<br>o<br>f<br>D<br>i<br>r<br>e<br>c<br>t<br>o<br>r<br>s<br>h<br>i<br>p<br>i<br>n<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>i<br>e<br>s<br>i<br>n<br>c<br>l<br>u<br>d<br>i<br>n<br>g<br>t<br>h<br>i<br>s<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>y | N<br>o<br>o<br>f<br>I<br>n<br>d<br>e<br>p<br>e<br>n<br>d<br>e<br>n<br>t<br>D<br>i<br>r<br>e<br>c<br>t<br>o<br>r<br>s<br>h<br>i<br>p<br>i<br>n<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>i<br>e<br>s<br>i<br>n<br>c<br>l<br>u<br>d<br>i<br>n<br>g<br>t<br>h<br>i<br>s<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>y | N<br>o<br>o<br>f<br>m<br>e<br>m<br>b<br>e<br>r<br>s<br>h<br>i<br>p<br>i<br>n<br>A<br>u<br>d<br>i<br>t<br>/<br>S<br>t<br>a<br>k<br>e<br>h<br>o<br>l<br>d<br>e<br>r<br>C<br>o<br>m<br>m<br>i<br>t<br>t<br>e<br>e<br>(<br>s<br>)<br>i<br>n<br>c<br>l<br>u<br>d<br>i<br>n<br>g<br>t<br>h<br>i<br>s<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>y | N<br>o<br>o<br>f<br>p<br>o<br>s<br>t<br>o<br>f<br>C<br>h<br>a<br>i<br>r<br>p<br>e<br>r<br>s<br>o<br>n<br>i<br>n<br>A<br>u<br>d<br>i<br>t<br>/<br>S<br>t<br>a<br>k<br>e<br>h<br>o<br>l<br>d<br>e<br>r<br>C<br>o<br>m<br>m<br>i<br>t<br>t<br>e<br>e<br>h<br>e<br>l<br>d<br>i<br>n<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>i<br>e<br>s<br>i<br>n<br>c<br>l<br>u<br>d<br>i<br>n<br>g<br>t<br>h<br>i<br>s<br>l<br>i<br>s<br>t<br>e<br>d<br>e<br>n<br>t<br>i<br>t<br>y | M<br>e<br>m<br>b<br>e<br>r<br>s<br>h<br>i<br>p<br>i<br>n<br>C<br>o<br>m<br>m<br>i<br>t<br>t<br>e<br>e<br>s<br>o<br>f<br>t<br>h<br>e<br>C<br>o<br>m<br>p<br>a<br>n<br>y | R<br>e<br>m<br>a<br>r<br>k<br>s |
|---|---|----------------------------|---------------------------------|--|---|--|---|---|----------------------------|---|---|--|--|--|--|--|--|---------------------------------|
| M<br>r<br>s<br>.  | S<br>U<br>N<br>E<br>T<br>A<br>R<br>E<br>D<br>D<br>Y                               | 0<br>0<br>0<br>1<br>8<br>7 | A<br>A<br>E<br>P<br>R<br>4<br>6 | NED  |   | 13-<br>No<br>v-<br>199<br>8  | 21-<br>Jul-<br>2017   |   |                            | 0<br>3-<br>A<br>pr<br>-<br>1<br>9                   | NA  |  | 3  | 0  | 2  | 0  |  |                                 |

|         |   |                                      |  |            |        |                             |                     |  |        |   |     |   |   |   |   |   |               |
|---------|---|--------------------------------------|--|------------|--------|-----------------------------|---------------------|--|--------|---|-----|---|---|---|---|---|---------------|
|         |   | 3                                    | 0  |            |        |                             |                     |  | 5      |   |     |   |   |   |   |   |               |
|         |   | 2                                    | H  |            |        |                             |                     |  | 9      |   |     |   |   |   |   |   |               |
| Mrs .   | SU<br>CH<br>AR<br>IT<br>HA<br>RE<br>DD<br>Y                                   | 0<br>0<br>0<br>3<br>8<br>4<br>1      | A<br>A<br>S<br>S<br>4<br>2<br>9<br>2<br>G      | ED         | M<br>D | 20-<br>Jul-<br>200<br>0     | 12-<br>Aug-<br>2015 |  |        | 2<br>1-<br>A<br>u<br>g-<br>1<br>9<br>3<br>8 | NA  |   | 1 | 0 | 0 | 0 |               |
| Mrs .   | PO<br>TTI<br>PA<br>TI<br>SI<br>ND<br>OO<br>RI<br>RE<br>DD<br>Y                | 0<br>0<br>2<br>7<br>8<br>0<br>4<br>0 | A<br>Z<br>X<br>P<br>S<br>0<br>9<br>8<br>7<br>L | NED        |        | 24-<br>Jul-<br>200<br>6     | 25-<br>Jul-<br>2019 |  |        | 2<br>7-<br>M<br>ay<br>-<br>1<br>9<br>8<br>2 | NA  |   | 1 | 0 | 1 | 0 | SC            |
| M<br>r. | PO<br>TTI<br>PA<br>TI<br>VI<br>J<br>AY<br>AK<br>U<br>M<br>AR<br>RE<br>DD<br>Y | 0<br>1<br>0<br>9<br>7<br>2<br>9<br>5 | A<br>C<br>K<br>P<br>V<br>5<br>8<br>7<br>6<br>B | NED        |        | 21-<br>Au<br>g-<br>200<br>0 | 31-<br>Jul-<br>2018 |  |        | 2<br>8-<br>Ju<br>n-<br>1<br>9<br>5<br>1     | NA  |   | 1 | 0 | 0 | 0 |               |
| M<br>r. | GA<br>NE<br>SA<br>N<br>VE<br>NK<br>AT<br>RA<br>M<br>AN                        | 0<br>0<br>1<br>0<br>0<br>6<br>3      | A<br>C<br>X<br>P<br>G<br>1<br>8<br>2<br>G      | C &<br>NED |        | 30-<br>De<br>c-<br>200<br>5 | 25-<br>Jul-<br>2019 |  |        | 0<br>4-<br>N<br>o<br>v-<br>1<br>9<br>4<br>4 | Yes | 2<br>5-<br>Ju<br>l-<br>2<br>0<br>1<br>9 | 1 | 1 | 1 | 1 | AC,N<br>RC    |
| M<br>r. | SU<br>RE<br>SH  | 0<br>0<br>2                          | A<br>A<br>B                                    | ID         |        | 20-<br>Jul-<br>201          | 25-<br>Jul-<br>2019 |  | 5<br>1 | 0<br>1-<br>S                                | Yes | 2<br>5-<br>Ju                           | 6 | 6 | 2 | 1 | AC,SC<br>,NRC |

|         |  |                                      |  |    |             |                             |                     |  |                             |   |                        |   |   |   |   |   |               |
|---------|--|--------------------------------------|--|----|-------------|-----------------------------|---------------------|--|-----------------------------|---|------------------------|---|---|---|---|---|---------------|
|         | RA<br>J<br>M<br>AD<br>HO<br>K  | 2<br>0<br>8<br>2                     | P<br>M<br>8<br>1<br>3<br>G                 |    |             | 4                           |                     |  | ep<br>-<br>1<br>9<br>4<br>1 |   | 1-<br>2<br>0<br>1<br>9 |   |   |   |   |   |               |
| M<br>r. | PU<br>TH<br>EN<br>VE<br>ETI<br>L<br>GE<br>OR<br>GE<br>EA<br>PE<br>N            | 0<br>0<br>6<br>8<br>3<br>8<br>9      | A<br>A<br>A<br>P<br>E<br>2<br>4<br>1<br>2J | ID |             | 12-<br>Apr<br>-<br>201<br>0 | 25-<br>Jul-<br>2019 |  | 5<br>1                      | 2<br>4-<br>Apr<br>-<br>1<br>9<br>5<br>1 | Yes                    | 2<br>5-<br>Ju<br>l-<br>2<br>0<br>1<br>9 | 1 | 1 | 2 | 1 | AC,SC<br>,NRC |
| M<br>r. | CH<br>IT<br>HA<br>MB<br>AR<br>AN<br>AT<br>HA<br>N<br>NA<br>TA<br>RA<br>JA<br>N | 0<br>6<br>3<br>9<br>2<br>9<br>0<br>5 | A<br>A<br>B<br>P<br>N<br>0<br>5<br>1<br>D  | ED | C<br>E<br>O | 30-<br>Ma<br>y-<br>201<br>9 | 25-<br>Jul-<br>2019 |  | 2<br>6                      | 0<br>3-<br>Ju<br>l-<br>1<br>9<br>6<br>1 | NA                     |   | 1 | 0 | 0 | 0 |               |

|   |     |
|---|-----|
| Company Remarks                             |     |
| Whether Permanent chairperson appointed     | Yes |
| Whether Chairperson is related to MD or CEO | No  |

## ii. Composition of Committees

### a. Audit Committee

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
| 1       | GANESAN VENKATRAMAN  | C & NED  | Chairperson            | 13-Aug-2014      |                |
| 2       | SURESH RAJ MADHOK    | ID       | Member                 | 13-Aug-2014      |                |
| 3       | PUTHEN VEETIL GEORGE | ID       | Member                 | 13-Aug-2014      |                |

|  |       |  |  |  |  |
|--|-------|--|--|--|--|
|  | EAPEN |  |  |  |  |
|--|-------|--|--|--|--|

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**b. Stakeholders Relationship Committee**

| Sr. No. | Name of the Director       | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------------|----------|------------------------|------------------|----------------|
| 1       | SURESH RAJ MADHOK          | ID       | Chairperson            | 13-Aug-2014      |                |
| 2       | POTTIPATI SINDOORI REDDY   | NED      | Member                 | 24-Jul-2006      |                |
| 3       | PUTHEN VEETIL GEORGE EAPEN | ID       | Member                 | 13-Aug-2014      |                |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**c. Risk Management Committee**

| Sr. No. | Name of the Director | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------|----------|------------------------|------------------|----------------|
|         |                      |          |                        |                  |                |

|   |    |
|---|----|
| Company Remarks                         |    |
| Whether Permanent chairperson appointed | No |

**d. Nomination and Remuneration Committee**

| Sr. No. | Name of the Director       | Category | Chairperson/Membership | Appointment Date | Cessation Date |
|---------|----------------------------|----------|------------------------|------------------|----------------|
| 1       | PUTHEN VEETIL GEORGE EAPEN | ID       | Chairperson            | 13-Aug-2014      |                |
| 2       | GANESAN VENKATRAMAN        | C & NED  | Member                 | 13-Aug-2014      |                |
| 3       | SURESH RAJ MADHOK          | ID       | Member                 | 13-Aug-2014      |                |

|   |     |
|---|-----|
| Company Remarks                         |     |
| Whether Permanent chairperson appointed | Yes |

**iii. Meeting of Board of Directors**

| Date(s) of Meeting (if any) in the previous quarter | Date(s) of Meeting (if any) in the relevant quarter | Whether requirement of Quorum met | Number of Directors present | Number of Independent Directors present |
|---|---|-----------------------------------|-----------------------------|---|
| 13-Nov-2019   | 14-Feb-2020   | Yes                               | 7                           | 3                                       |
|   |   |                                   |                             |   |

|   |    |
|---|----|
| Company Remarks   |    |
| Maximum gap between any two consecutive (in number of days) | 92 |

**iv. Meeting of Committees**

| Name of the Committee               | Date(s) of meeting during of the committee in the previous quarter | Date(s) of meeting of the committee in the relevant quarter | Whether requirement of Quorum met (Yes/No) | Number of Directors present | Number of independent directors present |
|-------------------------------------|--|---|--|-----------------------------|---|
| Nomination & Remuneration Committee |  | 14-Feb-2020   | Yes  | 4                           | 3                                       |
| Audit Committee                     | 13-Nov-2019  | 14-Feb-2020   | Yes  | 4                           | 3                                       |
| Stakeholders Relationship Committee |  | 14-Feb-2020   | Yes  | 3                           | 3                                       |

|  |    |
|--|----|
| Company Remarks  |    |
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 92 |

v. **Related Party Transactions**

| <b>Subject</b>   | <b>Compliance status (Yes/No/NA)</b> | <b>Remark</b> |
|--|--------------------------------------|---------------|
| Whether prior approval of audit committee obtained   | Yes                                  |               |
| Whether shareholder approval obtained for material RPT   | Yes                                  |               |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                                  |               |

|  |  |
|--|--|
| Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions |  |
|--|--|

**VI. Affirmations**

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee - **Yes**
  - b. Nomination & remuneration committee - **Yes**
  - c. Stakeholders relationship committee - **Yes**
  - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**  
b. Any comments/observations/advice of Board of Directors may be mentioned here:

**%affirmComments%**

**Name** : **%affirmName%**  
**Designation** : **%affirmDesignation%**

## ANNEXURE II

### Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

| <b>I. Disclosure on website in terms of Listing Regulations</b>  |                          |                          |                        |
|--|--------------------------|--------------------------|------------------------|
| <b>Item</b>  | <b>Compliance status</b> | <b>Company Remark</b>    | <b>Website</b>         |
| As per regulation 46(2) of the LODR:   |                          |                          |                        |
| Details of business  | Yes                      |                          | www.apollosindoori.com |
| Terms and conditions of appointment of   | Yes                      |                          | www.apollosindoori.com |
| Composition of various committees of   | Yes                      |                          | www.apollosindoori.com |
| Code of conduct of board of directors and  | Yes                      |                          | www.apollosindoori.com |
| Details of establishment of vigil mechanism/   | Yes                      |                          | www.apollosindoori.com |
| Criteria of making payments to non-  | Yes                      |                          | www.apollosindoori.com |
| Policy on dealing with related party   | Yes                      |                          | www.apollosindoori.com |
| Policy for determining 'material' subsidiaries   | Yes                      |                          | www.apollosindoori.com |
| Details of familiarization programs imparted   | Yes                      |                          | www.apollosindoori.com |
| Email address for grievance redressal and other relevant details entity who are  | Yes                      |                          | www.apollosindoori.com |
| Contact information of the designated  | Yes                      |                          | www.apollosindoori.com |
| Financial results  | Yes                      |                          | www.apollosindoori.com |
| Shareholding pattern   | Yes                      |                          | www.apollosindoori.com |
| Details of agreements entered into with the media companies and/or their associates                                      | Yes                      |                          | www.apollosindoori.com |
| Schedule of analyst or institutional investor meet and presentations made by the listed                                  | Yes                      |                          | www.apollosindoori.com |
| New name and the old name of the listed  | Yes                      |                          | www.apollosindoori.com |
| Advertisements as per regulation 47 (1)  | Yes                      |                          | www.apollosindoori.com |
| Credit rating or revision in credit rating   | Yes                      |                          | www.apollosindoori.com |
| Separate audited financial statements of   | Yes                      |                          | www.apollosindoori.com |
| As per other regulations of the LODR:  |                          |                          |                        |
| Whether company has provided information under separate section on its website as per Regulation 46(2)                   | Yes                      |                          | www.apollosindoori.com |
| Materiality Policy as per Regulation 30  | Yes                      |                          | www.apollosindoori.com |
| Dividend Distribution policy as per  | Yes                      |                          |                        |
| It is certified that these contents on the   | Yes                      |                          |                        |
| <b>II Annual Affirmations</b>  |                          |                          |                        |
| <b>Particulars</b>   | <b>Regulation Number</b> | <b>Compliance status</b> | <b>Company Remark</b>  |
| <i>Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'</i> | 16(1)(b) & 25(6)         | Yes                      |                        |
| <i>Board composition</i>   | 17(1), 17(1A) & 17(1B)   | Yes                      |                        |
| <i>Meeting of Board of directors</i>   | 17(2)                    | Yes                      |                        |
| <i>Quorum of Board meeting</i>   | 17(2A)                   | Yes                      |                        |
| <i>Review of Compliance Reports</i>  | 17(3)                    | Yes                      |                        |
| <i>Plans for orderly succession for appointments</i>   | 17(4)                    | Yes                      |                        |
| <i>Code of Conduct</i>   | 17(5)                    | Yes                      |                        |

|  |                         |                |  |
|--|-------------------------|----------------|--|
| <i>Fees/compensation</i>   | 17(6)                   | Yes            |  |
| <i>Minimum Information</i>   | 17(7)                   | Yes            |  |
| <i>Compliance Certificate</i>  | 17(8)                   | Yes            |  |
| <i>Risk Assessment &amp; Management</i>  | 17(9)                   | Yes            |  |
| <i>Performance Evaluation of Independent Directors</i>   | 17(10)                  | Yes            |  |
| <i>Recommendation of Board</i>   | 17(11)                  | Yes            |  |
| <i>Maximum number of directorship</i>  | 17A                     | Yes            |  |
| <i>Composition of Audit Committee</i>  | 18(1)                   | Yes            |  |
| <i>Meeting of Audit Committee</i>  | 18(2)                   | Yes            |  |
| <i>Composition of nomination &amp; remuneration committee</i>  | 19(1) & (2)             | Yes            |  |
| <i>Quorum of Nomination and Remuneration Committee meeting</i>   | 19(2A)                  | Yes            |  |
| <i>Meeting of nomination &amp; remuneration committee</i>  | 19(3A)                  | Yes            |  |
| <i>Composition of Stakeholder Relationship Committee</i>   | 20(1), 20(2) and 20(2A) | Yes            |  |
| <i>Meeting of stakeholder relationship committee</i>   | 20(3A)                  | Yes            |  |
| <i>Composition and role of risk management committee</i>   | 21(1),(2),(3),(4)       | Not Applicable |  |
| <i>Meeting of Risk Management Committee</i>  | 22                      | Not Applicable |  |
| <i>Vigil Mechanism</i>   | 22                      | Yes            |  |
| <i>Policy for related party Transaction</i>  | 23(1),(1A),(5),(6)      | Yes            |  |
| <i>Prior or Omnibus approval of Audit Committee for all related party</i>  | 23(2), (3)              | Yes            |  |
| <i>Approval for material related party transactions</i>  | 23(4)                   | Yes            |  |
| <i>Disclosure of related party transactions on consolidated basis</i>  | 23(9)                   | Yes            |  |
| <i>Composition of Board of Directors of unlisted material Subsidiary</i>   | 24(1)                   | Not Applicable |  |
| <i>Other Corporate Governance requirements with respect to subsidiary of</i>   | 24(2),(3),(4),(5) & (6) | Yes            |  |
| <i>Annual Secretarial Compliance Report</i>  | 24(A)                   | Yes            |  |
| <i>Alternate Director to Independent Director</i>  | 25(1)                   | Yes            |  |
| <i>Maximum Tenure</i>  | 25(2)                   | Yes            |  |
| <i>Meeting of independent directors</i>  | 25(3) & (4)             | Yes            |  |
| <i>Familiarization of independent directors</i>  | 25(7)                   | Yes            |  |
| <i>Declaration from Independent Director</i>   | 25(8) & (9)             | Yes            |  |
| <i>D &amp; O Insurance for Independent</i>   | 25(10)                  | Not Applicable |  |
| <i>Memberships in Committees</i>   | 26(1)                   | Yes            |  |
| <i>Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel</i> | 26(3)                   | Yes            |  |
| <i>Disclosure of Shareholding by Non-Executive Directors</i>   | 26(4)                   | Yes            |  |

|  |               |     |  |
|--|---------------|-----|--|
| <i>Policy with respect to Obligations of directors and senior management</i> | 26(2) & 26(5) | Yes |  |
|--|---------------|-----|--|

|                          |  |
|--------------------------|--|
| <b>Other Information</b> |  |
|--------------------------|--|

**III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. - **Yes**

|                          |  |
|--------------------------|--|
| <b>Other Information</b> |  |
|--------------------------|--|

**Name** : **RUPALI SHARMA**  
**Designation** : **Company Secretary**